



MEMORANDUM
PROCUREMENT SERVICES DIVISION
County of Placer

TO: Honorable Board of Supervisors **DATE:** November 29, 2022
FROM: Jane Christenson, Acting County Executive Officer
BY: Brett Wood, Purchasing Manager
SUBJECT: Vehicle Towing and Related Services – Mid Sierra Towing and Dependable Tow

ACTION REQUESTED

1. Approve the renewal to existing competitively awarded contracts with Mid Sierra Towing of Auburn, CA and North Valley Fleet Services, Inc dba Dependable Tow of Truckee, CA for vehicle towing and related services for the period of December 1, 2022, through November 30, 2023 in the maximum aggregate amount of \$140,000.
2. Renew the resulting contracts for two (2) additional one-year terms in the maximum aggregate amount of \$140,000 per year.
3. Authorize the Purchasing Manager to sign all required documents, subject to departmental concurrence and available funding and authorize change orders in the aggregate amount of \$14,000 annually, consistent with Placer County's Procurement Policy.

BACKGROUND

The Department of Public Works Fleet Services and Road Maintenance Divisions (DPW), the Placer County Fire Department, Sheriff's Office, Community Development Resource Agency Code Enforcement Division (CDRA), and the Department of Health and Human Services Environmental Health Division (HHS) require annual supplier contracts for vehicle towing services for County-owned vehicles, abandoned or illegally parked privately owned vehicles, as well as related roadside services on an as needed basis throughout the County.

On August 25, 2020, your Board approved the renewal of competitively awarded contracts with Mid Sierra Towing of Auburn, CA and North Valley Fleet Services, Inc dba Dependable Tow of Truckee, CA in the maximum aggregate amount of \$140,000 and authorized the renewal of the resulting contracts for two additional one-year terms. The resulting contracts expire on November 30, 2022.

The County departments continue to require vehicle towing and related roadside services on an as needed basis and have requested to renew the existing contracts for an additional one-year term. The requested aggregate contract amounts exceed the Purchasing Manager's authority and requires your Board's approval in accordance with the Procurement Policy.

Therefore, your Board's approval is required to authorize the renewal of contracts with Mid Sierra Towing and Dependable Tow of Truckee, CA for vehicle towing and related services for

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the period of December 1, 2022, through November 30, 2023 in the maximum aggregate amount of \$140,000 and to authorize the Purchasing Manager to sign the required documents.

FISCAL IMPACT

Funding for these services is included in each department's Budget for FY 2022-23. Funding for the optional renewal periods will be in each department's requested budget for future fiscal years.

ATTACHMENTS

None